

Library Director Search Committee

Thursday 2/25/16 Open meeting

A quorum being met meeting Called to order at 5:12

Present: B Burton, ML Costello, A McCann, L Thomas, E Watson

A McCann does not have time to chair the search committee. L Thomas offered to chair. Motion made by B Burton for L Thomas to chair, seconded by ML Costello, unanimously approved.

MBLC – Jobsite – various other town Library Director Job postings were reviewed. Discussion on what we want in our Library Director ad. Included: Friendly tone, Town information or link to town website if possible, open until filled so interviewing can happen as good applications come forth.

ML Costello made motion for B Burton to type up discussed and agreed upon ideas for ad and move it forward to be time efficient. A McCann seconded. Unanimously approved.

B Burton will send to Town Director of Personnel to have it adhere to Town standards and to post on town website as the official copy. Then B Burton will post it to the MBLC, Simmons, Rhode Island library schools job boards, and a few other free job search sites.

All applications are CONFIDENTIAL until candidates move to the full BOT for consideration. As applications come into applications email B Burton will forward to members of the committee (and BOS admin Cassandra Murray to print for member E Watson) for personal review. Draft of Qualifications and Skills Grid can be used until next meeting when we confirm and finalize grid.

Next meeting: Thursday March 31, 2016

Motion to adjourn meeting at 6:16 made by ML Costello, seconded by E Watson, unanimous.

Respectfully submitted,

B Burton committee secretary

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